



St. Margaret Mary’s Slidell Food & Fun Fest AND Craft Fair

1050 Robert Blvd Slidell, LA 70458

5th Annual Craft Fair Application

October 20-21-22, 2017

Location of Booths

Inside and outside the gym and along the thoroughfare leading to the rides

Craft Fair Hours...All New!

Set-up Friday October 20, 2017, Noon to 4PM (PLEASE NOTE-After 4PM you will not be able to drive your vehicle onto the property to unload)

Craft Fair Hours of Operation—Open to the Public

Friday	October 20, 2017	6 PM----10 PM
Saturday	October 21, 2017	11 AM----10 PM
Sunday	October 22, 2017	Noon-----9 PM

Breakdown Sunday after 9PM **No Early Breakdown**

PLEASE NOTE...Vendors will be allowed to come into the gym one hour before opening to the public. Booths must remain open for all the Hours of Operation.

Security...Outside booths are responsible for securing their merchandise each day. Gym is locked each night.

Craft Booth Fees

Indoor Gym Space	(10'x10')	\$150/weekend
Front Center Corner	(8' x 12')	\$175/weekend (2 available)
New Larger Indoor Space	(10' x 15')	\$200/weekend (6 available)
Outdoor Space	(12' x 12')	\$200/weekend
Electricity (optional)		\$20/weekend
Tables		\$20 ea./weekend

Reservation and Payments

Application plus \$75 deposit, \$10 discount if received by 8/1/17.
 Balance due by Tuesday, September 12, 2017.
 Returning vendors will get booth preference when available if Application is received by 8/1/17.
 No Refunds after Wednesday, September 27, 2017

This is the 49th Slidell Food and Fun Fest. An average attendance of 30,000 come to enjoy the music, food, games and rides and Craft Fair. We are very excited about our 5th Annual Craft Fair anticipating it to be a very successful endeavor for you!

Questions—Marcia Daigle @ 985-707-3399 or fairdirector@saintmm.org

Craft Fair Rules and Regulations

1. Categories—Crafters in one category will be limited. This a Catholic Church, family- oriented sponsored event. We reserve the right to refuse any vendor or item deemed unacceptable. New Vendors MUST provide pictures of items to be sold with the application. ONLY APPROVED ITEMS CAN BE SOLD.

2. Vendor Deadlines and Refunds—Booth reservations are determined by the date of the application accompanied by the \$75 deposit. Balance due by Tuesday 9/27/17. No refunds after 9/27/17.

3. Equipment--two chairs provided for each space, tables can be rented for \$20 each.

4. Electricity is optional @ \$20 for the weekend, but limited, so apply early! You must provide your own surge protectors and extension cords.

5. Smoking—Is not allowed inside any building or bathroom on the campus.

6. Vendor orders—All orders for customers must have a receipt with all your contact info listed.

7. Sales Tax—Parish and State Taxes are the responsibility of the vendors.

8. Booth decor—Displays, signs and goods must be done in a neat , professional manner. Nothing can be hung or adhered to the walls inside or buildings outside. Outdoor booths must provide their own canopy. Tables need to be neatly covered.

9. Food or Drink--May NOT be sold at any booth other than approved homemade items.

10. Change for Customers—We do not make change or cash checks for vendors. Each vendor is responsible to bring enough change for the weekend.

11. Raffles—NO booth may hold a raffle.

12. Trash—Must be removed daily and at end of fair from your booth.

13. Indoor & Outdoor Crafters—Must Secure items/space each night before leaving. St. Margaret Mary and the Slidell Food & Fun Fest are not responsible for any items left unattended during the duration of the fair.

14. Vendor Parking--There are NO parking spaces available on the main campus during the weekend. There is NO RESERVED PARKING for vendors. There are numerous schools and businesses with parking spaces close to the campus with FREE parking.

**** NOTE**15. Unloading on Friday 10/20/17**—The main entrance to the property on Robert Blvd. will only be open till 4pm on Friday 10/20/17 for unloading. After unloading on Friday afternoon you will need to quickly park your vehicle in one of the off campus sites. You will not be allowed to drive your vehicle up to the building until after closing on Sunday evening at 9PM. Any extra merchandize you are bringing to your booth, during the weekend, will need to be carried or carted from your parked vehicle. *You will not be allowed to drive up to the building or your outside booth on Saturday or Sunday until it is time to close on Sunday night.*

16. Loading after Closing on Sunday—This will be strictly enforced by the St. Tammany Sheriff's Dept. You may only bring your vehicle up to entrance of the gym after 9PM on Sunday to load after the Craft Fair has closed on Sunday night. A map with directions is in your packet at check-in.

17. Vendor packets--and booth assignments can be picked up at the check-in table in the gym on 10/20/17, between 12 noon-4PM.

**Questions and further information—Marcia Daigle @ 985-707-3399
or email fairdirector@saintmm.org**

Craft Booth Application

St. Margaret Mary's Slidell Food & Fun Fest and Craft Fair
October 20, 21, 22, 2017

Please Print
Name _____ Cell _____

Business Name _____ Phone _____

Email _____ Fax _____

Address _____

City _____ State _____ Zip _____

Types of Crafts _____

Special Requests _____

PAYMENT....Cash, Check, Money Order or Credit Card

Fees

__Indoor 10'x10'	(#) ___X	\$150.00	_____
__Indoor Front Corner 8'x12'	(#) ___X	\$175.00	_____
__Large Indoor 10'x15' (New)	(#) ___X	\$200.00	_____
__Outdoor 12'x12'	(#) ___X	\$200.00	_____
__Electricity		\$20.00	_____
__Tables	(#) ___X	\$20.00 ea.	_____
__Credit Card Processing Fee		\$5.00	_____
__Discount if Deposit received by 8/01/17		-\$10.00	_____

Mail or Bring Payments with pages 3 & 4 to:
St. Margaret Mary Church
ATTN: Craft Fair Chairperson
1050 Robert Blvd.
Slidell, LA 70458

TOTAL _____

DEPOSIT _____

Tuesday, September 12, 2017 BALANCE DUE _____

(After Sept. 27, 2017 all fees are non-refundable)

Will you have a trailer to park? _____ yes _____ no

Do you have a Handicapped Parking Tag? _____ yes _____ no

Please read all attached documents for Craft Booth Information and Rules and Regulations

Signature of Applicant _____ Date _____

PARISH FESTIVAL VENDOR
HOLD HARMLESS / INDEMNITY AGREEMENT

PARISH:

**St. Margaret Mary Roman Catholic Church, Slidell, Louisiana, and
The Roman Catholic Church of the Archdiocese of New Orleans**

VENDOR: _____

TYPE OF VENDOR: CRAFT BOOTH

DATES OF USE: OCTOBER 20, 21 & 22, 2017

The above named VENDOR agrees to defend, protect, indemnify, and hold harmless the above named PARISH against and from all claims arising from the negligence or fault of the above named VENDOR or any of its agents, family members, officers, volunteers, helpers partners, organizational members, or associates in connection with the operations of the above named VENDOR at the above named PARISH.

SIGNED BY: _____

(Must be VENDOR or an official agent of VENDOR)

NAME AND TITLE: _____

(Please print)

DATE: _____